Dear Customer:

Just think. **No checks, no postage, no forgetting, no hassle!** Make paying your water bill simple by using our easy and convenient **Automatic Payment Service.** To participate in this program, just complete the authorization form below and return it along with a voided check with your next payment. With your authorization, the City will automatically deduct your monthly water bill from your bank account. To subscribe to the Automatic Payment Service, this form needs to be returned to the City by the **10th** of the month. *The City will perform a zero dollar test payment the first month following the receipt of the completed form, so the first automatic deduction will occur during the second month.* The automatic deduction will occur on the **15th** of each month.

For more information contact a customer service representative at **338-3204 or 338-3278.**

AGREEMENT FOR PRE-AUTHORIZED DEBIT

I (we) hereby authorize the City of Pullman, hereinafter called City, to initiate debit entries to my (our) account at the financial institution named below, hereinafter called Depository.

Depository Name:_____Branch:_____

City:_____State:_____Zip:_____

Transit/ABA No: __ __ __ __ __ __ __ __ __
(The first 9 digits on the bottom of your check)

Account No:_____

Deduct From: Savings_____Checking_____

Bank Phone No:_____

Home Phone No:_____

Email:_____

Preferred Method of Contact_____

This authority is to remain in full force and effect until the City and Depository have received written notification from me (or either of us) of its termination in such time and in such manner as to afford the City and Depository a reasonable opportunity to act on it. In the event of a non-sufficient funds (NSF) transaction, the customer will ***not*** be informed and the City's due date will be enforced through the City's normal procedures. NSF fees will be charged to utility accounts.

Utility Account No. _____

Name (print):_____

Name (print):_____

Signed:_____ Signed:_____Date:_____